## Saratoga 01-330 Web Conferencing

Username: rxguest Password: welcome1!

## **Power On System**

For Web Conferencing, power the system in Presentation mode with the Presentation button.



Choose which source (1) you would like to route to the PC by pressing a Source button followed by the **Streaming** destination button (2).

## ONLY THE PODIUM PC WILL WORK WITH WEB CONFERENCING (You cannot use your Laptop with the room camera/mics)

Routing **Camera Rear** or **Camera Front** to the **Streaming** destination (2) will allow these camera feeds to be used in web conferencing applications, similar to how you would use a webcam.

When finished with the system, hit System Shutdown (5) and press Yes to shut down the system.

## **Adjusting Volume**

Mic volume can be adjusted through the touch panel by adjusting the **Wireless Mic Volume (3)** or **Ceiling Microphone (4)** sliders.



For Web Conferencing, the mic level can also be adjusted on the PC by right-clicking the volume icon and clicking **Recording Devices**.

Sound				
Playback Recording Sounds Communications				
Select a recording device below to modify its settings:				
Crestron Avia DSP-1283 3- Crestron Avia DSP-1283 Disabled				
-	Microphone			
	AV Bridge Default Device		Configure Speech Recognition Disable	1
	Jack Mic Realtek Audio Disabled, unplugged	✓ ✓	Show Disabled Devices Show Disconnected Devices	
	Stereo Mix Realtek Audio		Properties 1	
A Microphone Properties				
General Listen Levels Advanced				
Microphone 100				

Right-click the microphone and click **Properties (1)**. Choose the **Levels (2)** tab, and adjust the volume level using the slider.

For additional information and guides: <u>https://www.pharmacy.umaryland.edu/av</u>

For assistance, contact us: multimedia@rx.umaryland.edu (410) 706 - 0656