

## Saratoga 01-330 Web Conferencing

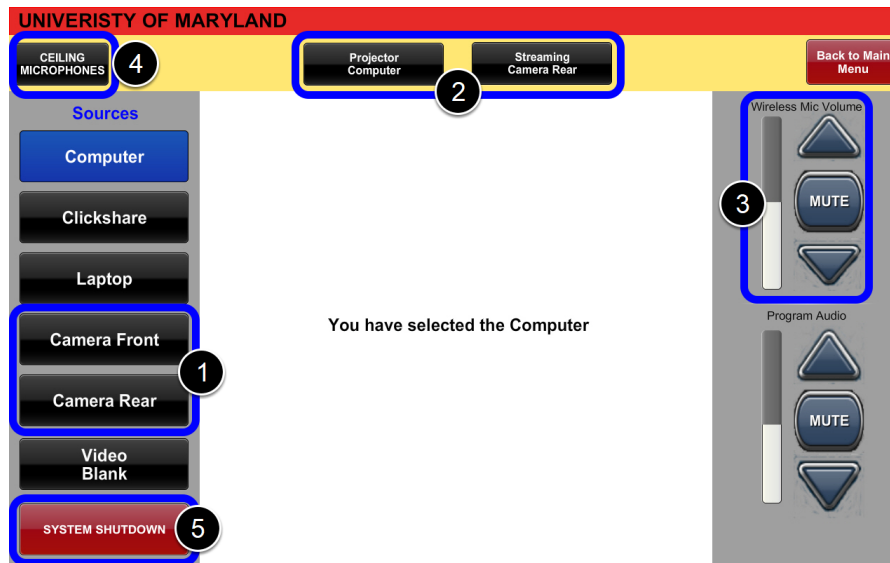
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Username: rxguest  
Password: welcome1!

### Power On System

For Web Conferencing, power the system in Presentation mode with the Presentation button.

### Touch Panel



Choose which source (1) you would like to route to the PC by pressing a Source button followed by the **Streaming** destination button (2).

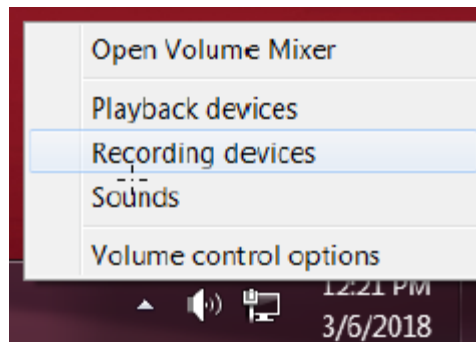
**ONLY THE PODIUM PC WILL WORK WITH WEB CONFERENCING (You cannot use your Laptop with the room camera/mics)**

Routing **Camera Rear** or **Camera Front** to the **Streaming** destination (2) will allow these camera feeds to be used in web conferencing applications, similar to how you would use a webcam.

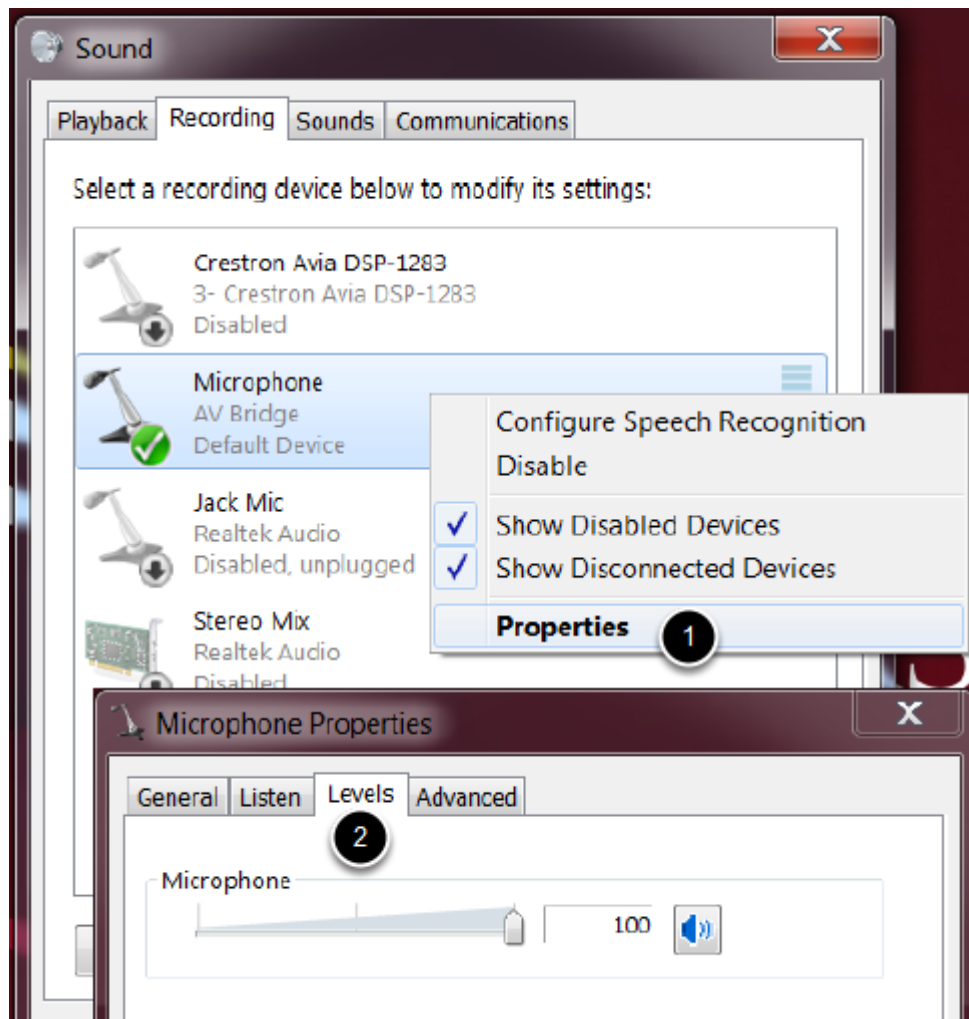
When finished with the system, hit **System Shutdown** (5) and press Yes to shut down the system.

### Adjusting Volume

Mic volume can be adjusted through the touch panel by adjusting the **Wireless Mic Volume** (3) or **Ceiling Microphone** (4) sliders.



For Web Conferencing, the mic level can also be adjusted on the PC by right-clicking the volume icon and clicking **Recording Devices**.



Right-click the microphone and click **Properties (1)** . Choose the **Levels (2)** tab, and adjust the volume level using the slider.

For additional information and guides:  
<https://www.pharmacy.umaryland.edu/av>

**For assistance, contact us:**  
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